



Registration and Application steps for attending the 10<sup>th</sup> World Dendro Conference, Thimphu Bhutan, June 2-22, 2019

**Part I. Conference Registration** *(to be completed by March 31, 2018)*

This is where you provide us with the details of how you wish to participate, as an oral presentation presenter, as a poster-session presenter, or as a registered audience member (note: a registered audience member is a non-presenting participant, more on that later).

Begin by going to this web address, <https://www.geog.cam.ac.uk/events/worlddendro2018/registration.html> and click on the hypertext link “[Conference Application](#)”. There you will be prompted to either “log in”, if you have already been here or “create and account”, if this is the first time. The Conference account is your means of communicating to us what you would like to present, whether an oral or poster presentation, or a vendor presentation. If you wish only to attend and not make any presentation then ignore Part I and go straight to Part II. You can modify your account information anytime between when created and March 31<sup>st</sup>, 2018.

**NOTE:** *Currently we are experiencing some difficulty in accepting more than one oral and poster submission per applicant. This will be corrected soon after the Easter Holiday.*

**Part II. Conference Payment and Visa Application** *(to be completed by April 5<sup>th</sup>, 2018)*

Begin by going to this web address, <https://www.geog.cam.ac.uk/events/worlddendro2018/registration.html> and click on the hypertext link “[Conference Payment Gateway](#)”. The Conference Payment Gateway itself has two parts. The first is a rather basic fee calculator, where you are prompted to answer a few questions of your status, whether participating in the Conference, Fieldweek, or Banquet, and society membership (don’t cheat). Depending on the selections your fee is calculated. Payments may be made in one of two ways, directly from this webpage with a credit or bank card, or by bank to bank transfers (information provided on the payment gateway page). For those participants for whom both these payment methods are not possible please contact Ms. Tashi Choden [tchoden@uwice.gov.bt](mailto:tchoden@uwice.gov.bt) with cc. to Mr. Karma Tenzin [ktenzin@uwice.gov.bt](mailto:ktenzin@uwice.gov.bt) to make arrangements for payment on arrival.

### *The Visa Application.*

Because Bhutan is a restricted entry country one cannot show up and expect a welcome. There is a mandatory visa requirement for all visitors (except nationals from India, Bangladesh, the Maldives, or diplomats from Thailand and Switzerland). To complete Part II you must have ready for uploading,

- a) completed visa application(s) with a visa-photo pasted into the space provided
- b) color scan(s) of your passport's identity page.

**NOTE:** Any passport valid less than 6 months post your exit date will not be accepted!

The Bhutanese Visa application is very basic, however there is one question that must to be answered carefully. Under the terms of our agreement with the Royal Government of Bhutan no Conference participant may stay more than 30 days, and all applicants must provide in advance the exact day of arrival and departure. This requirement presents a challenge to anyone without an international itinerary already in hand. Therefore, when answering the question:

*Period for which visa is required: from DD/MM/YR to DD/MM/YR*

we recommend entering one of the following combinations.

- 1) If you intend to attend the pre-Conference Fieldweek only enter,  
*01/06/2018 to 10/06/2018*
- 2) If you intend to attend only the Conference enter,  
*09/06/2018 to 17/06/2018*
- 3) For both 1 and 2 above enter,  
*01/06/2018 to 17/06/2018*
- 4) If you intend to attend the Conference AND a post-Conference Excursion,  
*09/06/2018 to 22/06/2018*
- 5) If all the above,  
*01/06/2018 to 22/06/2018*

If airline seats to Bhutan are not available on the dates you have specified in your visa application they can be modified by 1-2 days to accommodate your schedule do not panic for they can be change by 1-2 days with proof of a purchased ticket

**NOTE:** *When your Visa is approved, you will receive by email a letter containing the permission and a Visa number. Print this document and bring it with you to Bhutan. When checking-in for your flight to Paro, Bhutan you will be asked to present this letter. This letter is effectively your Visa.*

For specific guidance on how to complete your visa application form, or any questions regarding travel to and from Bhutan please send inquiries to Ms. Chuki Wangmo

<chukiw@uwice.gov.bt>, Pema Lhazom [plhazom@uwice.gov.bt](mailto:plhazom@uwice.gov.bt) or Mr. Karma Tenzin [ktenzin@uwice.gov.bt](mailto:ktenzin@uwice.gov.bt).

### **Part III. Post Conference Excursions**

Now the fun part. Currently we have on offer seven, post-Conference excursions. These are 4-5 day packaged programs with varying degrees of activity and cost, beginning with you basic sightseeing bus-see-hotel-lounge-bus tour, to offerings requiring some physical exertion (trek-pant-tent-trek). The selections are found here:

<https://www.geog.cam.ac.uk/events/worlddendro2018/programme.html>

Depending on interest signing up for these options will be available until May 1<sup>st</sup>. Afterwards the practicality of planning, reserving, hiring, and permitting becomes difficult for the operators to deliver on their promises. Find the package most interesting and affordable and contact to provider using the information in the tour package brochure. You are welcome to make personal arrangements directly with the service provider, even pre-payments if required.

### **Part IV. General Information regarding participant movement in Bhutan**

Travel beyond the Thimphu and Paro valleys is restricted to only those with valid route permits. With the exclusion of those participating in the pre-Conference Fieldweek, all Conference attendees and non-presenting participants must adhere to this policy. That being said there are many things to do, places to visit, walks to take within these two valleys. Flatten them out and they are quite large. There are bike tours, walking tours, even motorbike tours (with a valid license) one can take to while away the days while your partner is hobnobbing with fellow wizards at the Conference. To anyone considering a little sightseeing on their own, by taxi or public transportation, we recommend any one of the popular guide books readily available on Bhutan to provide inspiration for what to do in just in these two valleys. Please understand there are no exceptions to this rule other than for Fieldweek and Excursion participants.